



Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_

### Wilmette Park District Program Withdrawal Form

Date: \_\_\_\_\_

Name: (Registrant) \_\_\_\_\_ Address \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Activity Code: \_\_\_\_\_ Program Name: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Reason for Refund: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

### Cancellation and Refund Policy

**No refund will be made for withdrawal after the start of the program.**

A 10% service charge of the total fee will be assessed for all program cancellations by registrants prior to the start of a program, unless otherwise notified.

The processing of this form does not guarantee a refund.

***For Office Use Only***

Transaction # \_\_\_\_\_

Request: Approved \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_

Denied \_\_\_\_\_

Less Service Charge \$ \_\_\_\_\_

Date \_\_\_\_\_

Amount of Refund \$ \_\_\_\_\_

Initial \_\_\_\_\_

12-Digit Budget # \_\_\_\_\_

Refund Entered By: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_