



Wilmette Park District Part-Time Employment Application

1200 Wilmette Avenue, Wilmette, Illinois, 60091
847.256.6100

An Equal Opportunity Employer

Personal Information

Name _____ Phone # (____) _____
Last First Middle

Present Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Are you 18 years or older? Yes () No () Are you under 16 years of age? Yes () No ()

Employment Desired (Be specific)

Position _____ Date you can start _____ Salary desired _____

Referred by: _____ Are you employed now? _____

Ever applied to this agency before? _____ Where? _____ When? _____

Employers (List below last three employers, starting with the most recent)

Current/Most Recent	Former	Former
Date (Mo/Yr) From _____ To _____	Date (Mo/Yr) From _____ To _____	Date (Mo/Yr) From _____ To _____
Employer's Name _____	Employer's Name _____	Employer's Name _____
Address _____	Address _____	Address _____
Phone (____) _____	Phone (____) _____	Phone (____) _____
Hourly Rate/Salary _____	Hourly Rate/Salary _____	Hourly Rate/Salary _____
Position _____	Position _____	Position _____
Immediate Supervisor _____	Immediate Supervisor _____	Immediate Supervisor _____
Reason for leaving _____	Reason for leaving _____	Reason for leaving _____

May we contact your present employer? _____ May we contact your past employers? _____

References (Give the names of three persons not related to you whom you have known at least one year.)

Name	Phone Numbers	Relationship	Years Acquainted
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

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Education

	Name and Location of School	Number of Years Attended	Did you Graduate?	Degree or Subjects Studied
High School	_____	_____	_____	_____
	_____	_____	_____	_____
College	_____	_____	_____	_____
	_____	_____	_____	_____
Business, Trade or Correspondence School	_____	_____	_____	_____
	_____	_____	_____	_____

Subject of any special study or research work _____

*The Park District is committed to complying with all applicable provisions of the Americans With Disability Act (ADA). The Park District will attempt to provide a reasonable accommodation to any qualified individual with a disability provided that such accommodation does not constitute an undue hardship on the Park District.

Have you ever been convicted of a crime other than a minor traffic violation? Yes () No ()

If yes, please answer the following:

Type of Offense _____ Date Occurred _____

Please State Circumstances _____

Emergency Contact Information

In Case of Emergency Notify:

Name _____ Address _____ Phone # () _____

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND I UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE."

Date _____ Signature _____

DO NOT WRITE BELOW THIS LINE

Interviewed by _____ Date _____

Hired: Yes () No () Position _____ Department _____

Salary/Wage _____ Date reporting to work _____ Approved _____