



**WILMETTE PARK DISTRICT  
AFTER-SCHOOL RECREATION  
PERMISSION TO ESCORT CHILD TO/FROM CLASS**

August 2019

Dear After-School Recreation (ASR) Parents:

The fall session classes start on **Monday, August 26** and **ASR begins on Thursday, August 29**. Therefore, we will start escorting children to and from classes on Thursday, August 29.

If you have signed your child up for any classes during ASR hours, please fill out the form and return it to me by **Friday, August 16**. **We must have a written authorization from you in order to take your child to class, and we will not be able to take any child to a class without written permission. In addition, we must have 24-hour notice for new permissions after the session starts or to make any changes to a Permission to Escort form after it has been submitted.**

We will escort children to and from classes on the following schedule: Kindergartners enrolled in afternoon Kindergarten Enrichment at the Community Recreation Center after 3pm; K-4<sup>th</sup> graders arriving by bus after school after 4pm; 5-6<sup>th</sup> graders after 4:15pm. We will make every effort to get your child to their classes, but we cannot guarantee a child will be on time if the class starts before (or close to) the times listed above or if other complications arise. ASR Staff will not be able to reimburse for classes missed due to circumstances out of our control. **Because ASR ends at 6pm, staff will not be able to transfer to classes which begin at 6pm.**

If your child is participating in private lessons, please note that there must be communication between parents and music teachers in the event of your child's absence from After-School Recreation, including on special programming days.

Thank you for your cooperation.

Sincerely,

**Olga Miklasz**  
Early Childhood Supervisor  
Wilmette Park District

**CHILD'S NAME** \_\_\_\_\_

■ **MONDAY** Class Name \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

■ **TUESDAY** Class Name \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

■ **WEDNESDAY** Class Name \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

■ **THURSDAY** Class Name \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

■ **FRIDAY** Class Name \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

I authorize the Wilmette Park District's ASR staff to release my child to the classes listed above and pick him/her up after class ends, until the session ends.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

I will pick-up my child from the above class(es), as indicated, and release the ASR staff from responsibility for my child once staff has dropped my child off at the class.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Child's Name \_\_\_\_\_